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# Junior High and High School

# Academic Meet Handbook

# 2017-2018



**COMPETITION ENTRY REQUIREMENTS**

* *Registration:* Registration Forms must be received no later than January 22, 2018. ***Mail Registration Forms and payment to*: Alliance Christian Academy 13105 Harmon Rd. Fort Worth, TX 76177, Attn: Kaity Materne**.
* *Entry Fees*: $100 School Entry fee plus $5 per entry. **Checks payable to “CSAF**.” All fees are due by the deadline; late payment requires a $50 late fee. See all rules and policies in this manual and TCAF Bylaws for Eligibility Requirements.
* Participants must be currently enrolled as an 7th – 12th grader to compete.
  + Each participant may compete in 1 Academic event per Round to avoid performance schedule conflicts (see Rounds Schedule at end of this Handbook).
  + Each participant may compete in:
    - ACADEMIC CATEGORIES: Up to 3 events
* *Check-in and Orientation*: Each school must check in at least 1 hour before the student’s scheduled event. A posting board will list the schedule of events and room locations and messages for schools.
* *Event Volunteers*: A sufficient number of Judges, Proctors & Graders are a key aspect of this competition. Proctors & Graders are a key aspect of this competition. Schools will be assigned volunteers based upon that school’s entries: Academic (1 proctor/grader for every 3 entries).
* *Dress Code*: The Dress Code for all participants is their school uniform. No jeans, t-shirts, midriffs, short skirts, tight clothing, low-cut shirts, and/or tank tops. Dress by adults and students not competing must be appropriate for this Competition (e.g., cannot be revealing, provocative, no low-cut/high-cut shirts, tank tops, or sagging revealing one’s undergarments, etc.)
* *Items used during competition*: Participants must bring their own lined paper, ink pens, pencils. *See event requirements regarding permitted and prohibited calculators.* No cell phones/other electronics allowed in event rooms.
* TCAF has discretion at any time before, during, or after the Competition to participant-provided penalize or disqualify a participant’s performance based upon Event rules, Competition requirements, or TCAF policies. TCAF will consider reasonably presented arguments regarding same; however, TCAF’s discretion in the final decision is non-appealable.

#### Awards

* The Awards Assembly for events will be held at the conclusion of the Competition (See Schedule).
* TCAF will declare the school with the highest accumulative score the Competition Champion; schools placing 1st -3rd will receive a school plaque.
* Points are assessed per category using the following point scale: 1st – 10pts; 2nd – 8pts; 3rd – 6pts; 4th – 4pts; 5th

– 2pts; and 6th – 1pt. Medals are awarded for 1st-3rd places; Ribbons are awarded for 4th-6th places.

* Tie placers will be awarded the same place & applicable metal or ribbon; the next highest point holder will receive the immediately subsequent place & applicable metal or ribbon and so on & so forth thru 6th place.

*Academic Events and Descriptions*

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| **ACADEMIC CATEGORY & DESCRIPTION** | **Testing Guide** | **Time limit** |
| **CREATIVE WRITING**   * Objective: Use writing skills to create an original short story * A prompt is furnished; all participants have same prompt * Each story is evaluated by its excellence in creativity, organization, grammatical correctness of style * No minimum # of words; maximum length is one college-ruled notebook page; writing on front & back of page every other line | >Only participant-provided pen and college-rule paper allowed in testing room | Max 30 minutes |
| **CURRENT EVENTS**   * Objective: Utilize knowledge of what is occurring in our world * Material is drawn from happenings/events starting August 1st of the school year to the week before the Competition * Material covered is national and international news * Sources must come from internet and newspaper sources | >Only participant-provided pen allowed in testing room; answers marked on Answer Key  >75 multiple choice questions | Max 60 minutes |
| **READY WRITING**   * Objective: Use writing skills to persuade readers to agree with stated viewpoint. Participant should analyze for purpose, format, and point of view. * The participant selects one of the four furnished topics for his/her essay; * Preparation is not permitted * Must write essay on every other line of paper | >Only participant-provided pen and college-rule paper allowed in testing room  >No minimum or maximum number of words required | Max 30 minutes |
| **SCIENCE**   * Objective: Utilize knowledge of basic scientific principles, equations, discoveries, and information. * Significance of experiments is more important than obscure details * Material is drawn from the areas of Physical Science (Physics), Biology, and Chemistry (using a high school textbook for these courses is a useful review) * Designed to reach all levels of competitors * Simple commercial battery-powered silent non-graphing and non- qwerty hand-held scientific calculators may be used (max of TI84 model), pencils prohibited | >Only participant-provided pen allowed in testing room  >75 multiple choice questions  >Answers marked on Answer Key | Max 60 minutes |
| **SPELLING**   * Objective: Utilize knowledge of individual word power skills * Participants need a wide-range, high-school level knowledge of spelling and vocabulary words * Word list is given ahead of time. Words will be read orally * Two-part test (Part 1: Oral dictation; Part 2: Tie-Breaker Words) | >Only participant-provided pen allowed in testing room  >Pencils prohibited  >75 questions | Max 45 minutes |
| **MATHEMATICS**   * Objective: Utilize a basic knowledge of high school mathematics * Testing materials area drawn from the areas of high school Algebra I and Geometry (using a high school textbook for these courses is a useful review) * Simple commercial battery-powered silent non-graphing and non- qwerty hand-held scientific calculators may be used (max of TI84 model) | >Only participant-provided pencil and blank paper allowed in testing room  >75 multiple choice questions  >Answers marked on Answer Key | Max 60 minutes |
| **NUMBER SENSE**   * Objective: Utilize his/her ability to make quick mental calculations * Concepts used are addition, subtraction, multiplication, division, proportions, basic algebra, analysis, number theory, and mathematic notations * Test is mental problem solving; 30 questions * Not permitted: Calculations on paper; calculators participant-provided penalty points are given for every marked out answer | >Only participant-provided pen allowed in testing room  >Pencils prohibited  >30 questions | Max 12 minutes |

TCAF Academic Meet School Registration Form (page 1 of 2)

**Tournament Date:** Friday, March 2, 2018

**Location**: Alliance Christian Academy 13105 Harmon Rd. Fort Worth, TX 76177

School Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Competing Grade Levels: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contest Director Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Events Interested In: (please check which events your school will be participating in)

Number Sense \_\_\_\_\_ Ready Writing \_\_\_\_\_ Current Events \_\_\_\_\_ Mathematics \_\_\_\_\_ Spelling \_\_\_\_\_

Science \_\_\_\_\_ Creative Writing \_\_\_\_\_ Advanced Mathematics \_\_\_\_\_

**Fees**: $100 School Fee plus $ 5 per entry payable to “CSAF, Inc.” All fees are due by the deadline; late payment requires a $50 late fee. See all rules and policies in this manual and TCAF Bylaws for Eligibility Requirements.

**Entries**: Each participant may compete in up to 3 events. Each event may only have 3 students entered. Keep in mind the schedule of the day in choosing events for students making sure you are aware of the overlap.

Participation Fee: \_\_\_\_\_\_\_\_\_\_\_\_\_ ($100 School Entrance Fee)

Entry Fee: \_\_\_\_\_\_\_\_\_\_\_\_\_ ($5 per entry)

TOTAL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IMPORTANT! Proctors, Judges & Graders are a key aspect of this competition. Schools will be assigned positions based on school’s entries (1 volunteer position per 3 entries)

My school has expertise in the field of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (math, writing, spelling, etc.) This is for grading/judging volunteer assignment purposes

**Return Form by January 22, 2018 to:**

Alliance Christian Academy

Attn: Kaity Materne

13105 Harmon Rd.

Fort Worth, TX 76177

Meet Director Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Administrator Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TCAF Academic Meet School Registration Form (page 2 of 2)

Event Entries \*please list first name, last name, grade level

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| --- | --- | --- |
| Number Sense (7th/8th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Number Sense (9th-10th Grade)  1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Number Sense (11th-12th Grade)  1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Ready Writing (7th/8th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Ready Writing (9th-10th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Ready Writing (11th-12th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Current Events (7th/8th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Current Events (9th-10th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Current Events (11th-12th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Mathematics (7th/8th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Mathematics (9th-10th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Mathematics (11th-12th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Spelling (7th/8th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Spelling (9th-10th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Spelling (11th-12th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Science (7th/8th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Science (9th-10th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Science (11th-12th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Creative Writing (7th/8th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Creative Writing (9th-10th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Creative Writing (11th-12th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Advanced Mathematics (7th-8th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Advanced Mathematics (9th-10th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Advanced Mathematics (11th-12th Grade)   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Academic Meet Schedule

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **8:00** | **8:30** | **9:00** | **9:30** | **10:00** | **10:30** | **11:00** | **11:30** | **12:00** | **12:30** | **1:00** | **1:30** | **2:00** | **2:30** |
| **Number Sense** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Ready Writing** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Current Events** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Mathematics** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Creative Writing** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Spelling** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **LUNCH** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Science** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Awards** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

\*\* Students may leave Ready Writing and Creative Writing classrooms once they have finished writing their prompts.